

TOWN OF HIGHLANDS
BUILDING DEPARTMENT
254 MAIN ST
HIGHLAND FALLS, NY 10928
845-446-4280 ext. 316 FAX 845-446-4298

LETTER of TRANSMITTAL

August 7, 2020

To: Frohling Sign Co.
711 Executive Blvd.
Suite G
Valley Cottage, NY 10989

Re: Building Permit Application
521 Main St.
Fort Montgomery, NY 10922
SBL #103-12-16

From: Bruce C. Terwilliger, Code Enforcement Officer
Town of Highlands-Building Department.

Dear Mr. O'Connor,

We are unable to issue a permit at this time for the following reason:

In the Business Districts Section 240-49 of Zoning for the Village of Highland Falls, it states that only one wall sign is allowed on each public street frontage. The addition of another sign would require a variance from the combined Zoning Board of Appeals. If you would like to apply for a Variance you can go to the Town of Highlands website, click onto printable forms, go to building department, and there will be a PDF with the application needed to come before the Board.

If you have any questions, feel free to call.

Sincerely,



Bruce C. Terwilliger, Code Enforcement Officer