

TOWN BOARD

The Town Board, Town of Highlands, held a meeting on Monday, September 29th, 2014 at Town Hall, 254 Main St, Highland Falls, at 6:00pm.

PRESENT: Mervin R. Livsey ---- Supervisor
June Gunza ---- Council Member
Adrienne T. Voltaire ---- Council Member
William Edsall ---- Council Member (arrived 6:05pm)
Kelly Blauvelt ---- Comptroller
Justin Rider ---- Counsel
Lesley K Peterson ---- Deputy Town Clerk

ABSENT: James Stradley ---- Council Member

Supervisor Livsey opened the meeting at 6:00pm.

Supervisor Livsey stated there would be a hearing regarding the property at 90 Firefighter's Memorial Drive.

Justin Rider advised that we should leave the opening of the hearing towards the end of the meeting.

Supervisor Livsey requested a Budget transfer from the Reserve Fund in the amount of \$35,000 to the A Fund Tax Stabilization Fund.

Council Member Gunza made a motion seconded by Council Member Voltaire to Transfer \$35,000 from the Reserve Fund to the A Fund Tax Stabilization Fund.

MOTION CARRIED: 3-ayes (Livsey, Gunza, Voltaire)
0-nays
2-absent (Stradley, Edsall)

Supervisor Livsey requested we move \$35,000 from the A Fund Tax Stabilization Fund to the 2015 Budget.

Council Member Voltaire made a motion seconded by Council Member Gunza to transfer \$35,000 from the A Fund Tax Stabilization Fund to the 2015 Budget.

MOTION CARRIED: 3-ayes (Livsey, Gunza, Voltaire)
0-nays
2-absent (Stradley, Edsall)

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Council Member Edsall arrives 6:05pm

Supervisor Livsey announces there will be a Public Hearing for The Special District, Assessments, Rolls and Benefit Formulas for the year 2015, at 254 Main Street, Highland Falls, New York on Oct 27th 2014 at 7:10pm.

Council Member Voltaire made a motion seconded by Council Member Gunza to have the Public Hearing regarding Special District, Assessments, Rolls and Benefit Formulas 2015 Oct 27th, 2014 7:10pm AT Town Hall.

**RESOLUTION ADOPTED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1-absent (Stradley)**

*******RESOLUTION ATTACHED*******

Supervisor Livsey announced there will be Public Hearing on Preliminary 2015 Budget for the Town of Highlands on Oct 27th, 2014 at 7:20pm.

Council Member Edsall made a motion seconded by Council Member Voltaire to schedule Public Hearing for Preliminary Budget 2015.

**RESOLUTION ADOPTED: 4-eyes (Livsey, Gunza, Edsall, Voltaire)
0-nays
1-absent (Stradley)**

*******RESOLUTION ATTACHED*******

Supervisor Livsey made clear that these Notices should be in the local paper by Oct 10th, 2014.

Supervisor Livsey referred to the minutes of September 22nd and said that Council Member had some questions about a comment made on page 3. The Supervisor said it is believed that it was misquoted and needs to be checked with Town Clerk.

Supervisor Livsey announced while the Budget is in Preliminary stage changes can still be made and if the budget is not adopted the preliminary budget automatically becomes the budget. The Supervisor announced that the Town was able to stay under the 2% Tax Cap.

Supervisor also said that in January there is the Re-Organization meeting.

Kelly Blauvelt asked the board if they had considered the laptop for Water Dept.

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Supervisor Livsey said they had put it in the budget but are not considering buying one.

Kelly Blauvelt said she would be revisiting water and making adjustments as the Village was considering raising the rates.

Supervisor Livsey said the Library was extremely happy the way their budget turned out.

Kelly Blauvelt said she would like to consider a line in the budget for each department that uses an engineer.

Bill Edsall said there had been some moving of telephone poles that had caused some confusion during the week.

Supervisor Livsey opened the hearing for 90 Firefighters Memorial Drive in Fort Montgomery, and it was set to be closed tomorrow, Tuesday, September 30 at 9:00am.

Council Member Edsall made a motion seconded by Council Member Voltaire to open the hearing for 90 Firefighters Memorial Drive and to close tomorrow Tuesday September 30 at 9:30am.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Gunza, Voltaire)
0-nays
1=absent (Stradley)

Supervisor Livsey said he will notify John Hager of the Building Department regarding 90 Firefighters Memorial Drive, at which time they can take action if necessary.

Supervisor Livsey motioned that the Board will be going into Executive Session at which time they will not return.

EXECUTIVE SESSION

Council Member Voltaire made a motion seconded by Council Member Gunza to go into Executive Session. Board went into executive at 6:35.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Voltaire, Gunza)
0-nays
1-absent (Stradley)

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Council Member Edsall made a motion seconded by Council Member Gunza to close Executive Session at 7:30pm.

ADJOURNMENT

Council Member Gunza made a motion seconded by Council Member Edsall to adjourn the meeting. Meeting adjourned at 7:32pm.

MOTION CARRIED: 4-eyes (Livsey, Edsall, Voltaire, Gunza)
0-nays
1-absent (Stradley)

RESOLUTION

OF

SEPTEMBER 29, 2014

A RESOLUTION TO AUTHORIZE
EXPENDITURE FROM
THE CONTINGENCY AND
TAX STABILIZATION RESERVE FUND

Councilman/Councilwoman **Gunza** moved the following resolution which was seconded by Councilman/Councilwoman **Voltaire**.

WHEREAS, the Town Board of the Town of Highlands pursuant to Section 6-e of the General Municipal Law of New York State heretofore established a contingency and tax stabilization reserve fund for the Town's A Fund; and

WHEREAS, the Town Board during the budget preparation process is authorizing the expenditure of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) from said reserve fund and transferring said funds to an unassigned fund balance to minimize the tax increase for 2015;

WHEREAS, the expenditure from said reserve fund constitutes a legislative action pertaining to routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment, and accordingly is a Type II Action under the State Environmental Quality Review Act.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board ratifies and authorizes the transfer and expenditure from the Contingency and Tax Stabilization Reserve Fund in the amount of Thirty Five Thousand and 00/100 Dollars (\$35,000.00).

BE IT FURTHER RESOLVED, that the foregoing resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

James Stradley, Councilman **Absent**

June Gunza, Councilwoman **Aye**

Adrienne T. Voltaire, Councilwoman **Aye**

William Edsall, Councilman **Absent**

Mervin R. Livsey, Supervisor **Aye**

RESOLUTION

OF

SEPTEMBER 29, 2014

A RESOLUTION TO AUTHORIZE
THE TRANSFER OF FUNDS FROM
THE GENERAL RESERVE TO
THE CONTINGENCY AND
TAX STABILIZATION RESERVE FUND

Councilman/Councilwoman **Gunza** moved the following resolution which was seconded by Councilman/Councilwoman **Voltaire**.

WHEREAS, the Town Board of the Town of Highlands pursuant to Section 6-e of the General Municipal Law of New York State heretofore established a contingency and tax stabilization reserve fund for the Town's A Fund; and

WHEREAS, the Town Board of the Town of Highlands beginning in 1993 put aside funds in a general reserve for the Town's A Fund; and

WHEREAS, the initial deposit was in the amount of Two Hundred Fifty Thousand and 00/100 (\$250,000.00) Dollars, with continuing deposits by the Town Board on a nearly yearly basis and as of September 29, 2014 the general reserve for the Town A Fund totaled approximately Eight Hundred Twenty One Thousand Dollars (\$821,000.00); and

WHEREAS, the Town Board desires to transfer Thirty Five Thousand and 00/100 Dollars (\$35,000.00) from said general reserve fund to the Contingency and Tax Stabilization Reserve Fund for the Town's A Fund, a fund with the same tax base; and

WHEREAS, the transfer of funds constitutes a legislative action pertaining to routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment, and accordingly is a Type II Action under the State Environmental Quality Review Act.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board is authorizing the transfer of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) from said general reserve fund to the Contingency and Tax Stabilization Reserve Fund for the Town's A Fund.

BE IT FURTHER RESOLVED, that the foregoing resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

James Stradley, Councilman _____ voting **Absent**

June Gunza, Councilwoman _____ voting **Aye**

Adrienne T. Voltaire, Councilwoman voting **Aye**

William Edsall, Councilman _____ voting **Absent**

Mervin R. Livsey, Supervisor _____ voting **Aye**