

## TOWN BOARD

The Town Board, Town of Highlands, held a special meeting on Monday, May 2, 2011 at Town Hall, 254 Main Street, Highland Falls, NY 10928 at 7:30pm.

PRESENT: Edward Magryta ---- Supervisor  
William Edsall ---- Council Member  
Laurie R. Tautel ---- Council Member  
Mervin R. Livsey, Jr. ---- Council Member  
Justin Rider ---- Council Member  
Lesley K. Peterson ---- Deputy Town Clerk

ABSENT: Holly Gokey ---- Council Member

Supervisor Magryta opened the special meeting at 7:40pm.

### **PUBLIC COMMENT**

There was no public comment.

### **ENERGY AUDIT MOTION – McGOEY-HAUSER/WILDAN**

Supervisor Magryta said he spoke to Council Member Tautel about the energy audit and was informed that 50% (possibly 100%) of the cost would be paid by NYS DERDA.

Council Member Tautel said that the energy audit would be for the purpose of windows, air conditioning, switching out lighting, heating, etc. Ms. Tautel said it would be about the Town saving money and looking at what grants are available.

Council Member Edsall made a motion seconded by Council Member Livsey to proceed with the energy audit for the Town Hall and Highway Garage.

**MOTION CARRIED: 5-eyes (Magryta, Livsey, Tautel, Edsall)**  
**0-nays**  
**1-absent (Gokey)**

### **CAP WORKSHOP**

The Board had a lengthy discussion on the corrective actions the Town plans to take.

Supervisor Magryta said the Comptroller will attend next week's meeting to discuss the filing of an amended AUD and to brief the Board on the communications between her and the State Comptroller.

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Supervisor Magryta asked the Board to have their corrective actions done by Thursday for Monday's meeting.

### **RECREATION – FINANCIAL ACCOUNTING POLICY FOR TOWN SPORTS LEAGUES**

Jim Willis, Recreation Director, informed the Supervisor that there are Town run sports leagues.

Supervisor Magryta stated that if money is collected then there was a responsibility for an audit.

Council Member Livsey said that the clubs have their own staff, presidents and treasures and that there have been no financial problems.

Supervisor Magryta said that Mr. Willis' concern is that there are many hands handling the money and if money is being collected, an audit must be performed.

Supervisor Magryta asked Mr. Rider if he would be against the Town collecting the money.

Mr. Rider said he would.

Supervisor Magryta said that Mr. Willis is looking to run the leagues. The Supervisor will speak to the Presidents of the leagues.

### **VILLAGE CORRESPONDENCE – CONSOLIDATION OF DEPARTMENTS**

Supervisor Magryta asked what other departments could be consolidated. The Supervisor said that at the next meeting there will be additional items that the Board must discuss.

### **OUTSTANDING COMMITTEE ISSUES**

Capt. Stroppel asked the Board to allow him to hire another part-time EMT as negotiated during the budget process. Capt. Stroppel explained that he puts in approximately 100 hours a week and he needs to get people in to start training.

Supervisor Magryta remembers Capt. Stroppel requesting this based on the revenue for the billing. The Supervisor asked Capt. Stroppel if he was comfortable with the first quarter data. The Supervisor questioned how much of the \$30,000 showing was Evolution and how much was sent in.

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Capt. Stroppe said that as soon as something comes in it is given to the Comptroller. Capt. Stroppe explained that the \$30,000 is what the Town has collected.

Supervisor Magryta said that Capt. Stroppe has financially demonstrated himself and he is very comfortable with the request.

Council Member Tautel made a motion seconded by Council Member Livsey to create an additional slot for a part-time EMT (20 hours a week) effective immediately.

**MOTION CARRIED: 5-eyes (Magryta, Livsey, Tautel, Edsall)**

**0-nays**

**1-absent (Gokey)**

Council Member Edsall said that there are Employee Handbook upgrades that need to be done.

Council Member Livsey said that at the next meeting he will have a report on the Safety Committee. Mr. Livsey will also have a proposal from Lori Crain (dugouts) and more information about the boat ramp at Long Pond for the next meeting.

Council Member Tautel believes everything is done for the 2004 grant. Ms. Tautel said there is approximately \$2,500 for grant writing and because the Town is re-submitting an original contract she would like to appoint a grant writer to review it before it is sent in.

Supervisor Magryta said Council Member Tautel could proceed with the grant writer as long as the Board didn't have any problems.

Supervisor Magryta said a resident is asking about the Police Dept lighting and privacy. The Supervisor asked the Board if they thought the Town had a responsibility to remedy some of the problems that were created when the police department was relocated.

Council Member Edsall said that there are improvements to be made and he would support them.

The Board had no problem remedying the situation.

Supervisor Magryta will speak to Highway Supt. Squicciarini and OIC Bailey about this.

Council Member Tautel received an e-mail about outstanding vouchers.

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Supervisor Magryta believes that some of them were expunged. The Supervisor asked Council Member Tautel to provide the Comptroller with the list and he will follow up with her.

Supervisor Magryta said he went on a tour of Indian Point and he will forward information to the community. The Supervisor was extremely impressed with the security and redundancies.

### **PUBLIC COMMENT**

James Grant asked if the Town has a room tax.

Supervisor Magryta said that the County collects a room tax. The Supervisor said the Town gets sales tax which is not directly related to the occupancy tax.

Ann Marie Feducia asked when the Board would be addressing signage and the clothing drops.

Council Member Edsall said he was waiting for it to be put on the agenda.

Council Member Tautel has been approached about using the "parking lot" across from the post office for a community yard sale and she wondered how that would be handled.

Justin Rider said that it would fall under the Town Board and would come under the Town's insurance.

Supervisor Magryta asked if the Town could organize it and charge for the tables.

Mr. Rider said that the Town cannot fundraise, but a permit fee could be charged.

Supervisor Magryta asked Council Member Tautel to speak to the Building Department about this.

### **EXECUTIVE SESSION**

Council Member Livsey made a motion seconded by Council Member Tautel to go into executive session to discuss: 1) proposed, pending or current litigation – re: School debt; 2) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation – re: Police Chief; and (3) matters relating to collective negotiations under the Taylor Law. Board went into executive session at 9:50pm.

**MOTION CARRIED: 5-eyes (Magryta, Livsey, Tautel, Edsall)  
0-nays  
1-absent (Gokey)**

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Council Member Edsall made a motion seconded by Council Member Livsey to close the executive session. Executive session closed at 10:10pm.

**MOTION CARRIED: 5-ayes (Magryta, Livsey, Tautel, Edsall)**  
**0-nays**  
**1-absent (Gokey)**

Council Member Edsall made a motion seconded by Council Member Livsey to adjourn the meeting. Meeting adjourned at 10:11pm.

**MOTION CARRIED: 5-ayes (Magryta, Livsey, Tautel, Edsall)**  
**0-nays**  
**1-absent (Gokey)**

Attest,