

TOWN BOARD MEETING AGENDA
January 12, 2015

EXECUTIVE SESSION: 6:00PM Subjects: 1. Highway personnel. 2. Police personnel. 3. Part-time salaries. 4. Sewer Plant funding request. 5. Sewer consolidation with town, village and WP. (any business not concluded by 7:00 will be continued after regular meeting)

RE-ORGANIZATION

1. Opening & Welcome
2. Eligibility & Qualifications of Town Officers
3. Oaths of Office
4. Official Undertaking
5. Vacancies
6. Appointments. Terms to be discussed.
 - A. Town Attorney
 - B. Town Engineer
 - C. Sewer Inspector
 - D. Dog Control Officer (2)
 - E. Health Officer
 - F. Budget Officer
 - G. Town Historian
 - H. Emergency Action Coordinator
- 5 Year:
 - A. Planning Board
 - B. Consolidated Zoning Board of Appeals
 - C. Board of Assessment Review
7. 2015 Salary Schedule
8. Employee Benefits
9. Mileage Compensation
10. Holiday Schedule, Leave, Vacation, etc.
11. Town Board
 - A. Meetings and Procedures
 - B. Fix "Regular Meetings"
 - C. Powers & Duties of Supervisor
 - D. Deputy Supervisor
 - E. Board Liaison Assignments
 - F. Official Newspaper(s)
12. Designation of Depositories
13. Petty Cash Funds (Court \$200 x 2), Town Clerk \$100, Recreation \$100, Police \$200
14. Accounting Duties
15. Review and adoption of PROCUREMENT GUIDELINES
16. Review and adoption of INVESTMENT POLICY
17. Rules for opening competitive bids

18. Annual Audit
19. Town Comptrollers Annual Audit
20. Review of existing Contracts
21. Annual Meeting of Association of Towns
 - A. Delegate and Alternate
 - B. Attendees and Expenses

REGULAR MEETING

1. Public comment on Agenda items only.
2. Approval of previous minutes.
3. Communications (letters, phone calls, etc.).
4. Financial reports, requests and resolutions.
 - A & P \$67,944.29 Total. Includes: \$17,961 CDPHP, \$4,772.72 O & R Street lights, \$15,726 State Comptroller for court fees & fines, \$5,135.00 Court fees & fines to Highland Falls.
 - Budget Transfers (see separate listing)
 - Grant approved
 - Grant denied
5. Board Liaison reports and Department Heads (as needed)
6. Supervisor's report.
7. Attorney's comments and concerns
8. Unfinished business.
9. General business.
 - Partners in Safety 2015 Service Agreement
 - New transfer station regulations.
10. Any business not listed above.
11. General public comment.
12. Executive session. (if necessary)
13. Adjourn regular meeting.